

Ref: CCG November 0013 2016

Corporate Services
NHS Liverpool Clinical Commissioning Group
The Department
Lewis's Building
Renshaw Street
Liverpool
L1 2SA

11th November 2016,

Email: foi@liverpoolccg.nhs.uk

Dear Sir/Madam,

Re: Freedom of Information Request

Thank you for your Freedom of Information request that we received on 11th November 2016, with regards to specific job banding.

Request/**Response**

What Band the following positions are graded at:

1. Information Governance Manager (or equivalent)
2. Records Manager (or equivalent)
3. Subject Access/Access to Health Records Manager (or equivalent)
4. Any other position that has involvement in this areas

The CCG does not employ an Information Governance Manager, Records Manager (or equivalent) or a Subject Access Request Manager nor are these roles subject to any variances in title such as officer, coordinator or assistant. Responsibilities for specific areas of Information Governance are allocated across a number of CCG officers with elements outsourced to an external advisory partner. Therefore, we are unable to provide pay 'bandings' for the positions highlighted as the information is not held in this format.

We wish to take this opportunity to inform you that a formal complaints and internal review procedure is available to applicants who are unhappy with responses provided to FOI requests. You can formally request an internal review within a reasonable period of time (2 calendar months) from the date this response was issued.

Where you are not satisfied with the decision of the internal review you may apply directly to the Information Commissioners Office (ICO) for a further review of that decision.

Generally, the ICO cannot make a decision unless you have exhausted our complaints procedure in the first instance.

The ICO can be contacted at:

Information Commissioners Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF
www.ico.gov.uk

Should you require any further information, clarification regarding this response or do not feel that your request has been answered as you would expect, please contact us to discuss.

Yours sincerely,

Customer Relations Lead
NHS Liverpool CCG