



**Liverpool**

**Clinical Commissioning Group**

Corporate Services

Level 4

The Department

Lewis's Building

2 Renshaw Street

Liverpool

L1 2SA

Ref: 63897

Email: [foi@liverpoolccg.nhs.uk](mailto:foi@liverpoolccg.nhs.uk)

26 November 2019

Dear

**Re: Freedom of Information Request**

Thank you for your Freedom of Information request received on 19 November 2019, with regards to NHS Continuing Health Care Assessments.

**Request/Response**

1. When carrying out an assessment of eligibility for NHS Continuing Healthcare, a relevant body must ensure that a multi-disciplinary team undertakes an assessment of needs, or has undertaken an assessment of needs, that is an accurate reflection of that person's needs at the date of the assessment of eligibility for NHS Continuing Healthcare.

**When a multi-disciplinary team undertakes an assessment of needs this is based on evidence of needs that may include a comprehensive range of assessments relating to the individual's specific care and support needs. To provide a robust assessment information/evidence may be required from several professional sources to inform the process for determining whether or not an individual is eligible for NHS Continuing Healthcare.**

**It is usual practice that practitioners will utilise relevant documentation specific to their area of practice and employing organisation, this may include risk assessments and care plans, medical notes and Care Act 2014 assessment. There is not an identified standard tool for recording of information, documentation completed will be relevant to the practitioner.**

2. Please provide a copy of the FORM/S, used for the assessment of needs as described above, or point to where it can be found.

**It is the role of the multi-disciplinary team to collate this assessment information in the Decision Support Tool (DST), which is the national tool used to provide a comprehensive picture of the individual's current needs, which supports consistent decision making regarding NHS Continuing Healthcare eligibility.**

**The DST is available via the following link:**

<https://www.gov.uk/government/publications/nhs-continuing-healthcare-decision-support-tool>

We wish to take this opportunity to inform you that a formal complaints and internal review procedure is available to applicants who are unhappy with responses provided to FOI requests. You can formally request an internal review within a reasonable period of time (2 calendar months) from the date this response was issued.

Where you are not satisfied with the decision of the internal review you may apply directly to the Information Commissioners Office (ICO) for a further review of that decision. Generally, the ICO cannot make a decision unless you have exhausted our complaints procedure in the first instance.

The ICO can be contacted at:

Information Commissioners Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF  
[www.ico.gov.uk](http://www.ico.gov.uk)

Should you require any further information, clarification regarding this response or do not feel that your request has been answered as you would expect, please contact us to discuss.

Yours sincerely,

**Corporate Services Team  
NHS Liverpool CCG**