



**Liverpool**

**Clinical Commissioning Group**

Corporate Services

Level 4

The Department

Lewis's Building

2 Renshaw Street

Liverpool

L1 2SA

Ref: 64553

Email: [foi@liverpoolccg.nhs.uk](mailto:foi@liverpoolccg.nhs.uk)

24 December 2019

Dear

**Re: Freedom of Information Request**

Thank you for your Freedom of Information request received on 18 December 2019, with regards to Human Resources and processing of organisation staff.

**Request / Response:**

1. How many joiners, movers, and leavers do you process per year?
2. How many staff/whole time equivalents manage this process?
3. Do you have an automated system to manage ESR?
4. Do you use a single sign on solution across the organisation to manage the accounts?  
If so, which solution do you have?
5. How many people are in your organisation's data quality team?

**Response: We are unable to provide the information requested above as NHS Liverpool CCG's Human Resources is provided by Midlands & Lancashire Commissioning Support Unit (CSU). Please refer your query to <https://www.midlandsandlancashirecsu.nhs.uk/about-us/freedom-of-information/>**

We wish to take this opportunity to inform you that a formal complaints and internal review procedure is available to applicants who are unhappy with responses provided to FOI requests. You can formally request an internal review within a reasonable period of time (2 calendar months) from the date this response was issued.

Where you are not satisfied with the decision of the internal review you may apply directly to the Information Commissioners Office (ICO) for a further review of that decision.

Generally, the ICO cannot make a decision unless you have exhausted our complaints procedure in the first instance.

The ICO can be contacted at:

Information Commissioners Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF  
[www.ico.gov.uk](http://www.ico.gov.uk)

Should you require any further information, clarification regarding this response or do not feel that your request has been answered as you would expect, please contact us to discuss.

Yours sincerely

**Corporate Services Team  
NHS Liverpool CCG**